

Access IIAM

The Erasmus Dashboard is designed to respect and be adaptable to a wide diversity of internal institutional workflows. In many instances several people are involved in the administration of mobility processes, therefore the platform supports a multiuser system that allows different levels of access, to conveniently use the Erasmus Dashboard.

To match the specific working patterns in each institution, different levels of access to the Dashboard can be determined and associated to the roles — e. g. a specific role may exist which allows the creation of Inter-Institutional Agreements as well as editing and negotiation with the partner institutions.

My University > Accounts And Access

Multiusers access

Role name

Select multiple permissions

Add

Role name

Permissions

Coordinator

Editing general info
Managing students
Creating accounts
Editing step by step
Uploading students

Remove Edit

IIA Manager

Managing IIAs
Creating IIA
Managing Organizational Units
Default IIA Data

Remove Edit

Account management

Name

Email

Phone number

Select function

None

x

Add

Name

Email

Phone nr

Role

Default Contact

Action

Jane Doe

jane.doe@uni.eu

1234567890

Coordinator

N/A

Remove Edit

John Doe

john.doe@uni.eu

1234567890

IIA Manager

N/A

Remove Edit

When accounts are created for the new colleagues to access the Erasmus Dashboard, they will receive an automatic notification to set their own password, which means they will have their own login credentials.

Video tutorial

Related articles

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