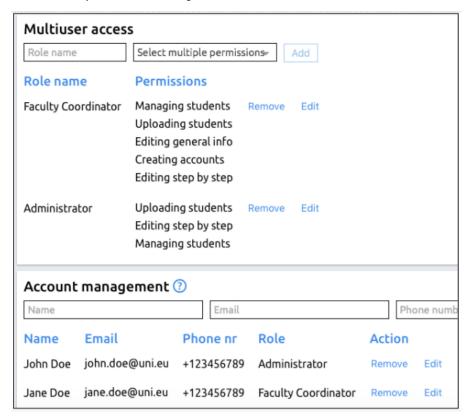# Staff Accounts

Menu section: Accounts and Access

The Erasmus Dashboard is designed to respect and be adaptable to a wide diversity of internal institutional workflows. In many instances several people are involved in the administration of mobility processes, therefore the platform supports a multiuser system that allows different levels of access, to conveniently use the Erasmus Dashboard.

To match the specific working patterns in each institution, different levels of access to the Dashboard can be determined and associated to the roles — e. g. an 'Administrator' role may exist which allows to upload lists of nominated students and communicate with students, but not to create extra accounts or grant other colleagues access to the Dashboard (see illustration below).

When accounts are created for new colleagues to access the Erasmus Dashboard, they will receive an automatic notification to set their own password, which means they will have their own login credentials.

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