OLA for Traineeships

OLA for Traineeships platform discontinued

As per previous announcements the OLA for Traineeships platform has been discontinued.

To ensure that the students are able to access their OLA data, a possibility to export the OLAs has been set-up that allows them to acquire their Learning Agreements in their inbox. The OLA for Traineeships homepage will direct them to the following page from now on: https://export.learning-agreement.eu/

The same page will also allow the students to acquire their old OLA data for the Learning Agreements for Studies made before the OLA 3.0 updates. For the IROs nothing changes - they will still be able to access the older OLAs in the OLA 2.0 section in the Erasmus Dashboard.

The OLA system offers support in mobility management for ECHE holders across Europe and now, the Traineeship/Placement management is also made easier by using the OLA platform to interact with the LAs online. Sending Institutions as well as Receiving Organisations/Enterprises are able to review and sign the LAs as well as download the final version of the document.

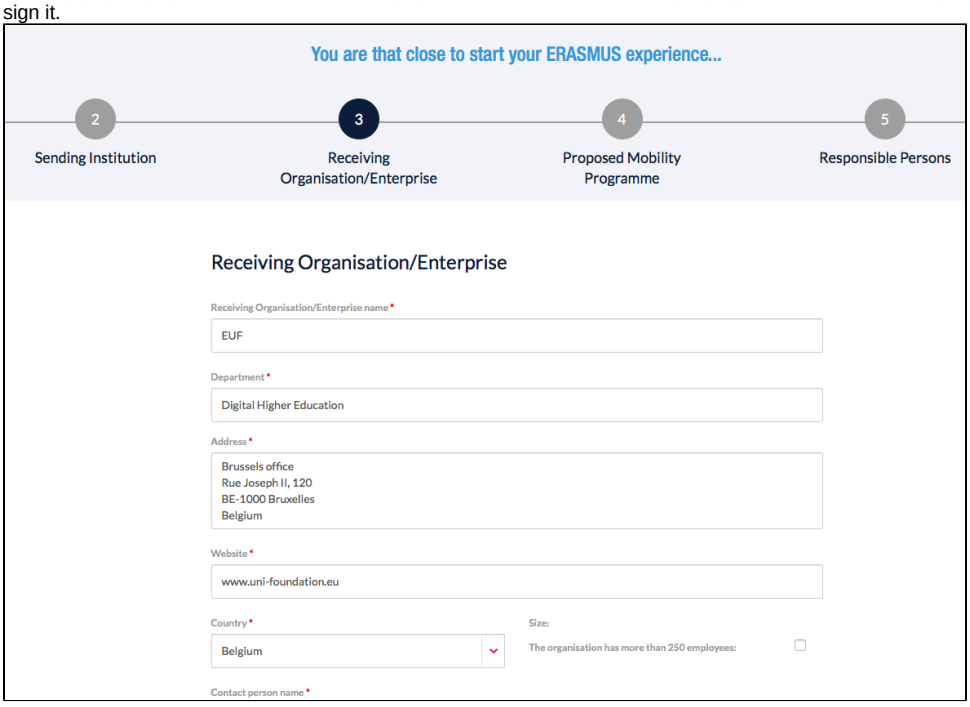
It is important to note that in-depth connection with the Erasmus Dashboard (or mobility management platform for HEIs) is foreseen in the near future, and will offer HEIs even more functionalities to monitor and manage the OLAs for Traineeships.

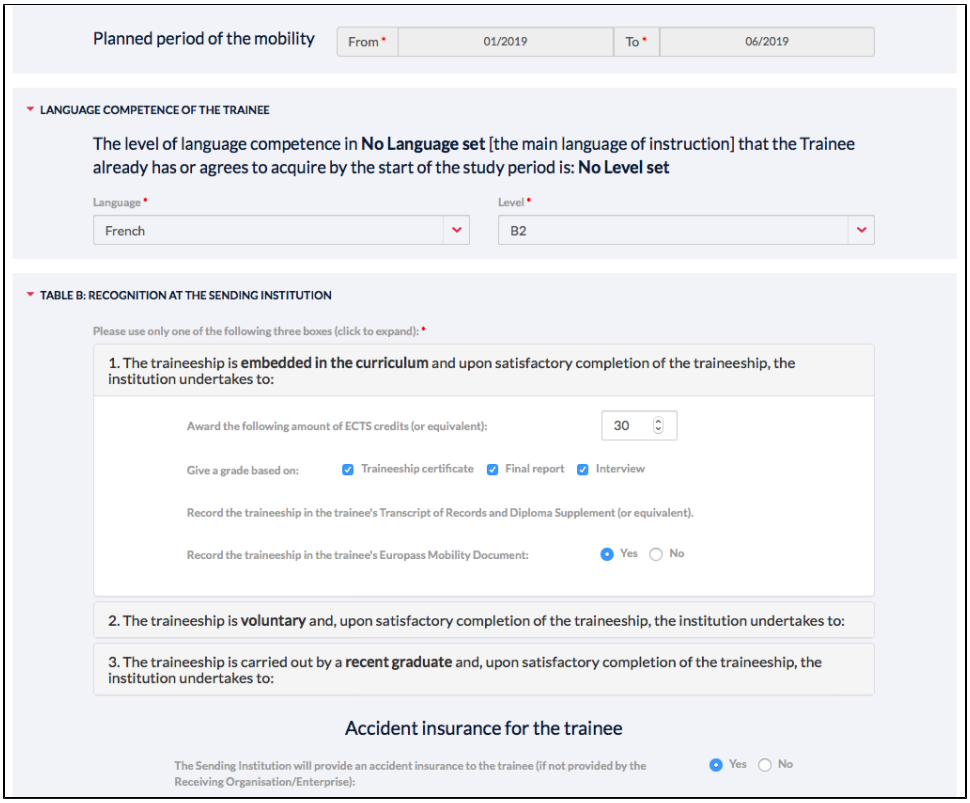
The OLA for Traineeships is developed in the framework of the Online Learning Agreement follow up project (known as OLA+) with the financial support of the European Commission.

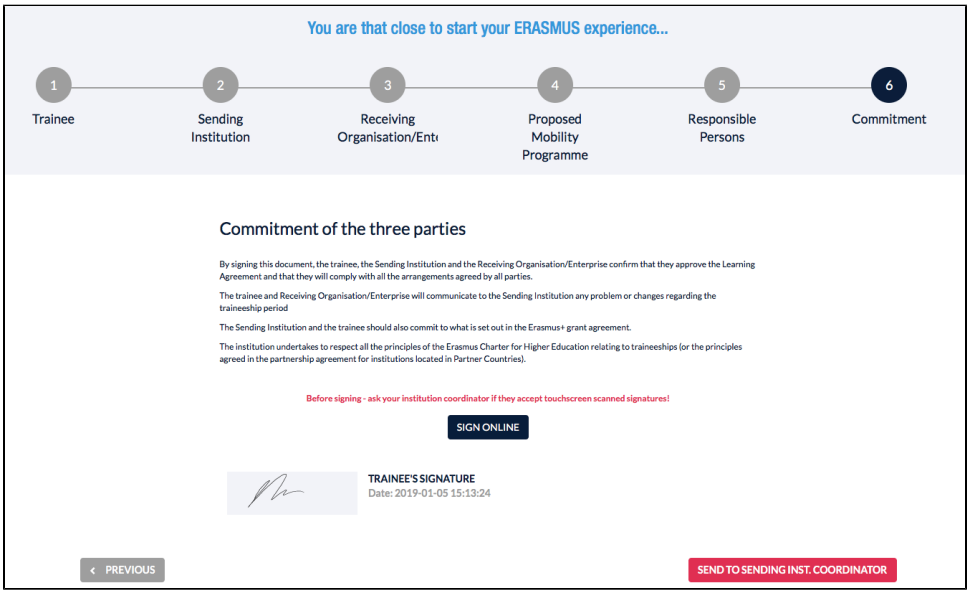
Step-by-step guide

How can my Erasmus students use the OLA for Traineeships?

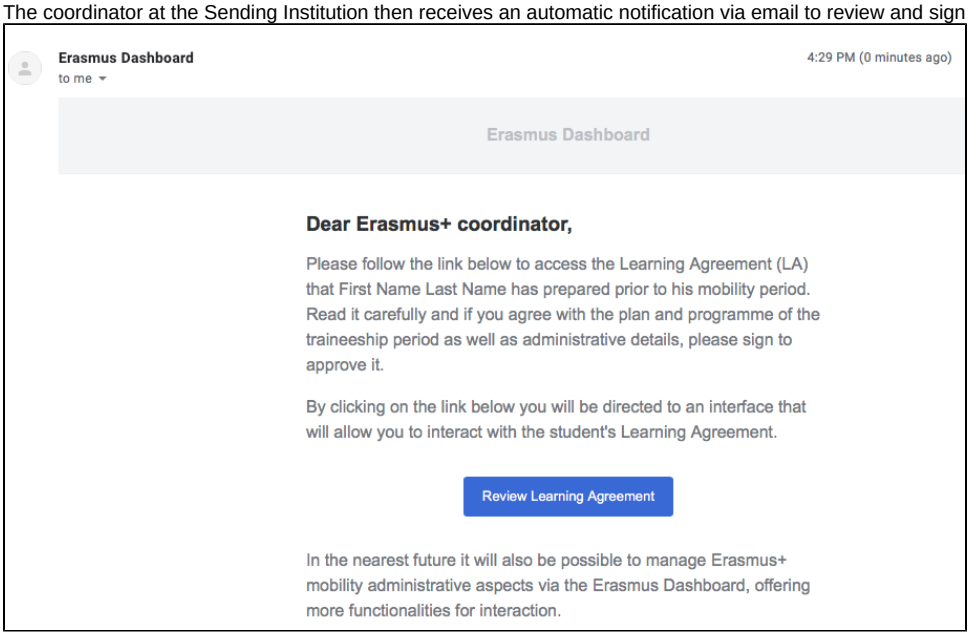
1. Students can use their existing login credentials for the OLA platform or Erasmus+ App, or register here. Registering creates an Erasmus Profile and the login credentials confer access to both tools:
    - OLA+ platform www.learning-agreement.eu
    - Erasmus+ App (available in Google Play and Apple store)
2. After logging in (https://www.archive.learning-agreement.eu/trainee/home/login.php), mobile students complete the LA for Traineeships fields and sign it.




Planned period of the mobility
From * 01/2019
To * 06/2019
LANGUAGE COMPETENCE OF THE TRAINEE
The level of language competence in No Language set [the main language of instruction] that the Trainee already has or agrees to acquire by the start of the study period is: No Level set
Language *
French
Level *
B2
TABLE B: RECOGNITION AT THE SENDING INSTITUTION
Please use only one of the following three boxes (click to expand): *
1. The traineeship is embedded in the curriculum and upon satisfactory completion of the traineeship, the institution undertakes to:
Award the following amount of ECTS credits (or equivalent): 30
Give a grade based on: Traineeship certificate Final report Interview
Record the traineeship in the trainee's Transcript of Records and Diploma Supplement (or equivalent).
Record the traineeship in the trainee's Europass Mobility Document: Yes No
2. The traineeship is voluntary and, upon satisfactory completion of the traineeship, the institution undertakes to:
3. The traineeship is carried out by a recent graduate and, upon satisfactory completion of the traineeship, the institution undertakes to:
Accident insurance for the trainee
The Sending Institution will provide an accident insurance to the trainee (if not provided by the Receiving Organisation/Enterprise): Yes No

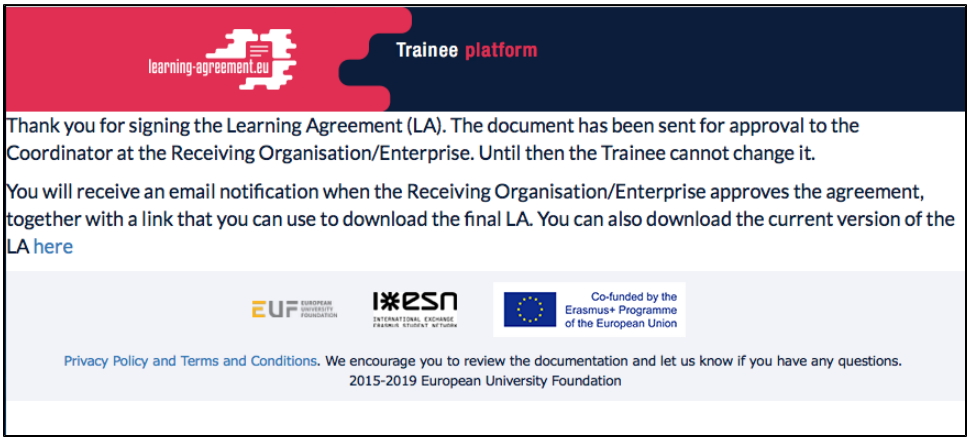

You are that close to start your ERASMUS experience...
1 Trainee
2 Sending Institution
3 Receiving Organisation/Ent
4 Proposed Mobility Programme
5 Responsible Persons
6 Commitment
Commitment of the three parties
By signing this document, the trainee, the Sending Institution and the Receiving Organisation/Enterprise confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties.
The trainee and Receiving Organisation/Enterprise will communicate to the Sending Institution any problem or changes regarding the traineeship period
The Sending Institution and the trainee should also commit to what is set out in the Erasmus+ grant agreement.
The institution undertakes to respect all the principles of the Erasmus Charter for Higher Education relating to traineeships (or the principles agreed in the partnership agreement for institutions located in Partner Countries).
Before signing - ask your institution coordinator if they accept touchscreen scanned signatures!
SIGN ONLINE
TRAINEE'S SIGNATURE
Date: 2019-01-05 15:13:24
PREVIOUS
SEND TO SENDING INST. COORDINATOR

3. The coordinator at the Sending Institution then receives an automatic notification via email to review and sign the LA for Traineeships.



In the near future, also in-depth connection with the Erasmus Dashboard is foreseen, offering HEIs even more functionalities to monitor and manage the OLA for Traineeships.

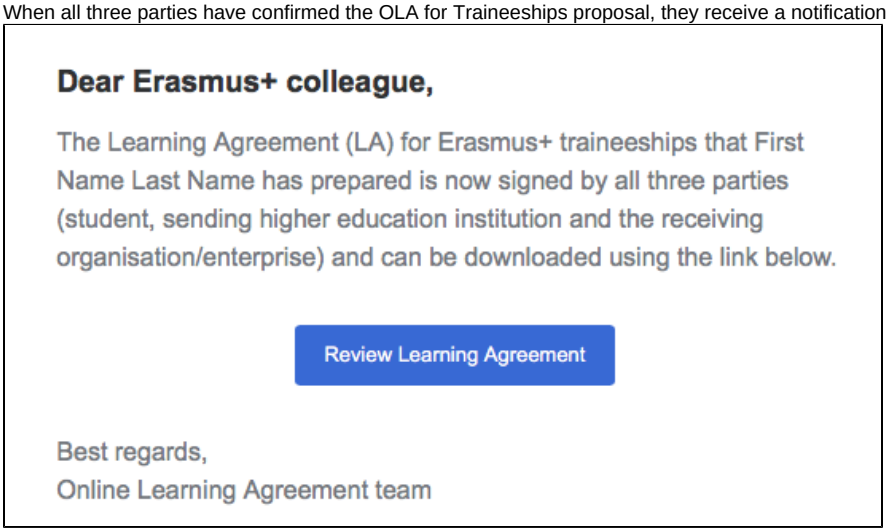
4. After signing the OLA, HEIs can in the meantime download the Learning Agreement as a PDF version.



5. After the Sending Institution has approved and signed the LA, the Receiving Organisation/Enterprise receives an automatic notification via email to check and sign the LA for Traineeships.



6. When all three parties have confirmed the OLA for Traineeships proposal, they receive a notification to download the finalised version of the LA.



7. Later on, changes to the LA or during mobility section can be introduced and details about the content of the Traineeship, duration as well as responsible persons can be changed and confirmed by the Sending Institution and the Receiving/Organisation Enterprise.

Address	Rue Joseph II, 120 BE-1000 Bruxelles Belgium	Country, Country code	Belgium / BE
Contact person name	John Doe	Contact person e-mail / phone	ola1+demo-account@uni-foundation.eu / 00123456789
Mentor name	Jane Doe	Mentor e-mail / phone	ola1+demo-account@uni-foundation.eu / 00123456789

Section to be completed DURING THE MOBILITY

Table A2 - Exceptional changes to table A

Planned period of the mobility: from [month/year] 01/2019 till [month/year] 06/2019

Traineeship title: EU-project assistant internship
Working hours: 33
Detailed programme of the traineeship: Main tasks and responsibilities: - Assistance in implementing network-wide project activities - Support for the administration of project activities - Support for reporting and evaluation of project results - Assistance in planning and developing new project proposal - Assistance with project-based communication tasks such as newsletters, Social Media

Related articles

Content by label

There is no content with the specified labels